

BOARD OF DIRECTORS – ACTION SUMMARY
Thursday, May 8, 2008 – 6:00 p.m.

Administration Building – Board Chambers
2101 Hurley Way, Sacramento, CA 95825

CALL TO ORDER

The meeting was called to order by President Trujillo. Board Members present: Clark, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley. Director Engellenner, absent. Staff: Fire Chief Mette, Board Clerk Tilson, General Counsel Margarita.

PLEDGE TO FLAG led by the Girl Scouts of Tierra Del Oro.

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Friday, May 9 at 3:00 PM and Monday, May 12 at 6:00 PM on Channel 14; Webcast at www.sacmetro cable.tv. A VHS copy is also available for checkout from any library branch.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

CONSENT AGENDA:

1. Board Meeting Action Summary—April 24, 2008

- **Board Action:**
Granados/Jones—approve the Consent Agenda. ROLL CALL: Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Clark, abstained. Director Engellenner, absent. Motion carried.

ACTION ITEM(S):**1. Resolution No. 41-08—Calling for Election/Consolidation
With Statewide Election by Sacramento County—(Tilson)**

- Elections Code Section 10403 requires adoption of a resolution to be filed with the Sacramento County Board of Supervisors and a copy with the Registrar of Voters requesting consolidation of the District's election with the Statewide election on November 4, 2008.
- The resolution establishes the following election process:
 1. Consolidation of the District election with the Statewide election;
 2. Candidate prepays the cost of publication of a campaign statement limited to 200 words;
 3. The District reimburses the Registrar of Voters for the actual cost of the election; and
 4. In the event of a tie in the District election, the Governing Board determines the winner by lot.
- The District Board members are elected by division, with the following seats up for election on November 4, 2008 for a four-year term:

Division 2	-	Director Grant B. Goold
Division 4	-	Director Gregory A. Granados
Division 5	-	Director Thomas J. Lawson
Division 6	-	Director D'Elman Clark
Division 8	-	Director Gay Jones
- Recommend adoption of the resolution petitioning the Sacramento County Board of Supervisors to consolidate the regularly scheduled General District election with the Statewide General Election on November 4, 2008.
- **Board Action:**
Jones/Granados—adopt the Resolution. ROLL CALL: Clark, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, absent. Motion carried.

2. Resolution No. 42-08—Fund Transfer for Stations 29, 111, and 61—(Sponable)

- During the mid-year process, the retention funds for Station 111 were not considered when \$1.5 million was removed from the budget item. This transfer of funds will provide adequate funding for Fiscal Year 2008 to include the retention payment for Station 111, continuing construction of Station 29 which is ahead of schedule, and the abatement of Station 61 property. Amounts to be moved are listed below:

FROM:		TO:
430100 Vehicles	\$400,000	420100 Structures
7400000 212A Reserves	<u>\$700,000</u>	
	\$1,100,000	

- Director Jones stated the Finance Committee discussed this issue and concurred with the staff recommendation.
- Staff recommended adoption of the proposed resolution.
- Board Action:**
Kelly/Jones—adopt the Resolution. ROLL CALL: Clark, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, absent. Motion carried.

3. Resolution No. 43-08—Fund Transfer for Helicopter Engine Rebuild—(Miller)

- Special Operations is requesting a transfer of \$300,000 from reserve funds to cover the possible additional costs for Copter 1's gas turbine engine rebuild. \$175,000 is currently budgeted, but it was recently discovered that the costs could significantly increase with the replacement of worn-out or non-Original Equipment Manufacturer (OEM) parts.

Rebuild costs can greatly vary from a minimum of \$135,000, to \$800,000 for a new engine purchase. The exact cost cannot be determined until the engine has been disassembled.

- The current Honeywell Lycoming T53-L-703 gas turbine engine in Copter 1 will come to its end-of-service life in less than 200 hours. A spare engine sits in storage, but it will require a rebuild before installing in Copter 1. A rebuild includes the following: teardown, inspection, replacement of worn **or** non-OEM parts, and assembly, including a test cell run. This was a planned and budgeted rebuild.

- Chief Pilot Mike Phillips was introduced. He explained the process and time element involved in a helicopter engine rebuild. The current engine is about 230 hours from Time Between Overhauls (TBO). An engine counter installed yesterday will monitor the exact maintenance status of the engine and it is possible to pick up an additional 100 hours before TBO. When the engine reaches TBO, the aircraft cannot be flown until overhauled or replaced. By rebuilding an existing spare engine in storage with OEM parts brings back a 5,000 hour engine with a life span of 10 or 15 years for replacement of the TBO engine which takes only two or three days. In the interim, the TBO engine can be sent for overhaul and placed on the shelf to minimize out-of-service time if there is a catastrophic engine failure.
- Staff recommended adoption of the Resolution for the transfer of funds in the amount of \$300,000.
- **Board Action:**
Jones/Goold—adopt the Resolution. ROLL CALL: Clark, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, absent. Motion carried.

[Director Jones departed]

4. Resolution No. 44-08—Appointing Membership to the Deferred Compensation Committee—(Troy Simonick)

- One vacancy currently exists on the Deferred Compensation Committee whose members are appointed by the Board of Directors.
- The Deferred Compensation Committee recommends adoption of the Resolution appointing Tom Slobodnik to the Committee.
- **Board Action:**
Granados/Kelly—adopt the Resolution. ROLL CALL: Clark, Goold, Granados, Kelly, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Jones, absent. Motion carried.

5. Bid Award – Thermal Imaging Cameras—(DC Miller)

- Metro Fire has placed Thermal Imaging Cameras (TICs) in service on all first-out engine and truck companies. Many of the cameras currently in service are reaching the end of their useful life. Maintenance is difficult due to lack of replacement parts and the cost of parts when available. Two TICs are currently out of service for this reason and several others will need replacement soon. The District will purchase nine (9) TICs during Fiscal Year 2007/2008. Metro Fire has standardized on MSA TICs in an effort to simplify training requirements.
- In response to a Request for Bids, the District received the following two:

Company	Evolution 5200	Evolution 5600	Evolution 5200HD2
Bauer Compressor	\$8514.41	\$6622.32	\$8738.53
Mallory Fire	\$8781.63	\$6971.43	\$9013.29

Price includes applicable sales tax

- All bids met the requirements in the RFP.
- Bauer Compressors, Inc. was the lowest bidder.
- Both companies had the similar maintenance and warranty program.
- Staff recommended the Board approve awarding the bid to Bauer Compressors, Inc. for a contract to supply the District with Thermal Imaging Cameras at the above-stated pricing for a period of three years and authorize the Fire Chief to expend previously budgeted money for the purchase of the nine (9) Evolution 5200 Thermal Imaging Cameras for a total of \$76,629.69.
- **Board Action:**
Goold/Granados—approve the staff recommendation. ROLL CALL: Clark, Goold, Granados, Kelly, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Jones, absent. Motion carried.

6. Purchase of InForum Gold Software Support—(Roseberry)

- InForum Gold is the Districts financial software package. Tyler Technologies Eden Division provides our annual support and is the sole source for InForum Gold.
- The cost to renew the InForum Gold annual support is \$52,800 and is included in the 2007/08 budget.
- Changeover and training costs to implement another system would be significant.
- Staff recommended the Board authorize the purchase of annual support for InForum Gold from Tyler Technologies in the amount of \$52,800.
- **Board Action:**
Granados/Lawson—approve the staff recommendation. ROLL CALL: Clark, Goold, Granados, Kelly, Lawson, Trujillo, Valley, AYE. Directors Engellenner, Jones, absent. Motion carried.

PRESENTATION ITEMS(S): None.

PRESIDENT'S REPORT—(Trujillo)

- Monday, May 5 – held a special Closed Session meeting.

FIRE CHIEF'S REPORT—(Mette)

- April 30 – held an Open Forum for the citizens of Rancho Murieta with a presentation on the services provided by Sacramento Metropolitan Fire District, followed by questions from the public. Positive news article in the local newspaper.
- Dr. Steven Tharratt, the Sacramento County Medical Director to the area fire agencies, is resigning effective May 30 to accept an appointment to the position of California State EMS Director.
- April 29 and 30 – Attended the Fire District Association of California/CalChiefs Legislative Days in Sacramento.

Assembly Bill 2278 was placed on hold but the California Local Agency Formation Commission found obscure language in the Cortese-Knox Act containing a provision for Fire Districts relative to some influence in annexations. Ready to roll this out and if it fails, will bring the bill back next year.

- May 1 – Attended the City of Folsom Public Safety and Community Recognition Luncheon.
- May 8 – the Rancho Cordova Leadership Program took place at Sacramento Metro Fire's Command Training Center.
- May 16, 17 and 18 – Captain Dave Stoddard will be getting a new search dog graduating from the trainers in Santa Paula as a new addition to the Department.
- **OPERATIONS DIVISION REPORT – (Deputy Chief Miller)**

Incident Report –

Four working structure fires since the last Board meeting; 26 grass fires since March 24.

Dozer and Helicopter Programs –

Wild land season is approaching and both programs are ramping up.

Fire Season –

Officially starts May 12 but wild land operations started May 1.

Field Saves –

Engine 24B was dispatched to a reported fall and found a 60-year old female in cardiac arrest. Full ALS intervention including defibrillation was administered and upon arrival at the hospital, the patient was normalized.

Engine and Medic 105 were dispatched to a person down on the sidewalk and found a 58-year old female under bystander CPR. The crew took over and prior to arrival at the hospital, the patient was normalized. This being a witnessed arrest clearly points out the advantages of early civilian CPR which greatly improved the patient's survivability before the arrival of medical aid.

Good Deeds –

Station 61A recently responded to a violent crime assault at Folsom Boulevard and Routier. Once the scene was cleared by the Rancho Cordova Police Department, the 54-year old female was transported to the hospital. This created additional issues which were taken care of relative to her cat that was with her and providing access for her roommate to their home.

Health Issues –

Captain Jim Peterson was happy to report that his last round of chemotherapy was over today.

EMS Call Volume Report –

Director Lawson requested a copy for distribution to each Director.

- **SUPPORT SERVICES DIVISION REPORT –**

Deputy Chief Jim Eastman updated the Board on the various divisions:

Community Services –

Completed a number of classes, school presentations, and 16 community events; preparations for upcoming Blight Buster events, inaugural breakfasts, and fire camp; Department of Water Resources meeting on pre-planning evacuation drills; Fair Oaks Spring Fest with Director Lawson participating; Orangevale Pow Wow Days Parade coming up.

Development Projects –

Station 29 construction and Station 61 demolitions moving forward.

Facilities Division –

Station 106 in the process of final Building Department inspections; meeting with Safety and Operations to discuss turnout extractor program.

Fire Prevention –

Landing project at Bradshaw and Hwy 50 – old theatre to be torn down for new construction; Sunrise Mall moving forward with major additions and new buildings in the future; CPR training completed at Fire Prevention; Fire Marshal Mike Stewart completed 1,000 mailings of weed abatement notices; he and Chief Stewart attended a meeting with the County on in-fill projects with high-density green communities; attended the Rancho Cordova City Council meeting in support of the Building Department for their Building Safety Week.

Logistics –

Still working on bringing up the inventory data base on all stations and hose caches.

- **Information Technology –**

Technical Services is upgrading InForum Gold; received the 800 MHz portable radios; XP deployment – only four stations left to complete; ordered Cisco routers and switches; replacing a domain controller (log in server).

- **Smoke Detectors –**

In response to President Trujillo, the District will install a smoke detector free of charge following an evaluation of the living space involved.

GENERAL COUNSEL’S REPORT—(Margarita)

None.

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Trujillo)**

- Next Meeting: TBD

Communications Center Delegate—(Valley)

- Reported on the April 28 meeting.
- Regarding the question tonight on call volume, there were 40,626 calls year – to-date with the District incurring 44.5% of the billing. Statistics are always available through the Comm Center complete with a breakout for the Cities of Sacramento and Folsom, and Cosumnes.
- Next Meeting: May 27, 2008 – 10:30 PM

California Fire & Rescue Training Authority—(Kelly)

- Next meeting: June 4, 2008 – 10:00 AM

Finance Committee—(Granados)

- Committee supported establishing Account 212F for the Other Post Employment Benefits (OPEB) requirements for next year.
- Injury rate on 4850 time has gone up. Fire Chief Mette stated that Bragg and Associates will evaluate it.
- Next meeting: June 12, 2008 – 5:00 PM

Policy Committee—(Lawson)

- Next meeting: May 22, 2008 – 5:00 PM

BOARD MEMBER QUESTIONS AND COMMENTS:**Board Members:**

- Thanked staff for their reports.

Valley:

- Noted that the Sacramento Bee came out in favor of the City raises in spite of their financial problems contrary to their position on the District raises. Happy to see the change in policy and people standing up for firefighters instead of hammering agencies.

Kelly:

- Thanked Firefighters Local 522 for their help at the Arden-Arcade Relay for Life. The Building Trades supplied the food cooked by the firefighters.

Thanked the Fulton-El Camino Recreation and Park District and the AmeriCorps volunteers who also helped.

Lawson:

- This weekend is a very important day with the Cancer Walk and the National Letter Carriers Food Drive. In light of the economic conditions, urged everyone to place food contributions by their mailboxes on Saturday, May 10, for pickup. Also need volunteers at Royal Oaks Drive and the California Emergency Food Link from 3:00 p.m. until 5:00 p.m. His program runs the Youth in Community Action. Any high school student helping will get credit for community service at their various high schools.
- Congratulated the new Chief Pilot, Mike Phillips, who did a great job on his helicopter presentation.
- Thanked Jill Conner from the Community Services Division and the Station 31 crew for a fantastic job representing Metro Fire at the Fair Oaks Spring Fest and for the opportunity to ride in the donated Fuel Cell car.
- Individuals receiving weed abatement notifications should pay attention because the District is taking an adamant and forceful position in protecting the constituents and fire personnel within the District jurisdiction.

Clark:

- Glad to be back after traveling on business.

Goold:

- Thanked the men and women we never see who show up every day and do a great job supporting all of us.

Granados:

- Congratulated Dr. Steve Tharratt on his appointment as Director of EMS for the State of California.
- Thanked the crew from Station 63 who responded to a couple of medical calls at his business and did a great job.

Trujillo:

- Thanked the Color Guard.
- Thanked Director Lawson for presiding over the last month's meeting in his absence.
- Sacramento Metropolitan Fire District has the best people in the Fire Service.
- Inquired about the plan for the Departmental Assessment Report prepared by Cynthia Tablak & Associates. Looks like a good report and he asked Board Clerk Tilson to distribute copies to the Board after seeing it in a firehouse.

Fire Chief Mette stated we are going to move forward. Several Board members were interviewed and the Board will be involved.

RECESS TO CLOSED SESSION

[Taken out of order after Action Item No. 3]

RECONVENE TO OPEN SESSION 6:32 PM

[Director Jones departed at 6:32 p.m.]

CLOSED SESSION GOVERNMENT CODES:

Report by Associate General Counsel Chavez:

1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Pursuant to California Government Code Section 54956.9(a) – One (1) Case

Edward James vs Sacramento Metropolitan Fire District
Claim #6221020415

The Board heard medical evidence and voted unanimously by members present to authorize the District's Workers' Compensation counsel to negotiate a settlement.

ADJOURNMENT – The meeting adjourned at 7:22 p.m.

Ray Trujillo, President

Gregory A. Granados, Secretary

Charlotte Tilson, Clerk of the Board